



EAST VALLEY WATER DISTRICT Administrative Policies & Programs

Policy Title: Facility Use Policy

Approval Date:
September 24, 2025

Policy No:
6.4

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Fee Schedule - Headquarters

	Group A	Group B	Group C	Group D*		Group E*
				D1	D2*	
Facility Use (Flat fee)	No Charge (NC)	\$500/event	N/A	N/A	\$500/event	\$500/event
Facility Use Rental (Hourly fee)	NC	NC	N/A	N/A	\$185/hour	\$185/hour
Security Deposit + A/V	NC	\$250	N/A	N/A	\$250	\$250
Alcohol Deposit**	NC	\$500	N/A	N/A	\$500	\$500
Security Guard †	NC	\$30.95/hour	N/A	N/A	\$30.95/hour	\$30.95/hour
Tables and Chairs Set-up	NC	NC	N/A	N/A	\$200	\$200

*Groups D2 and E pays an hourly facility use fee in addition to the facility use flat fee

**A security guard(s) is required for events that are serving alcohol

†Pass through fee based on vendor contract

Fee Schedule - SNRC

	Group A	Group B	Group C	Group D*		Group E*
				D1 ^o	D2*	
Facility Use (Flat fee)	No Charge (NC)	\$500/event	Agreement Specific	\$500/event	\$500/event	\$1,295/event
Facility Use Rental (Hourly fee)	NC	NC	Agreement Specific	\$115/hour	\$185/hour	\$185/hour
Security Deposit + A/V	NC	\$250	\$250	\$250	\$250	\$250
Alcohol Deposit**	NC	\$500	\$500	\$500	\$500	\$500
Security Guard †	NC	\$30.95/hour	\$30.95/hour	\$30.95/hour	\$30.95/hour	\$30.95/hour
Tables and Chairs Set-up	NC	\$130	Agreement Specific	\$330	\$330	\$330

^o Group D1 pays a facility use hourly fee after the included six hours and/or before regular District business hours

*Groups D2 and E pays an hourly facility use fee in addition to the facility use flat fee

**A security guard(s) is required for events that are serving alcohol

†Pass through fee based on vendor contract

Linens, cutlery, and decorations are not provided by the District.